

**Government of India
Ministry of Tourism
(HRD Division)**

C-1 Hutments, Dara Shukoh Road
New Delhi-110011
Dated: 17th May, 2019

File No. 1(11)/RR/2000-HRD

OFFICE ORDER

Subject: Amendment of existing RRs for the various faculty posts and Administrative-cum-Accounts Officer of Central IHMs.

In supersession to earlier Recruitment Rules for the following posts of Central Institutes of Hotel Management (CIHMs) set up as Autonomous Bodies under the Ministry of tourism, the Revised Recruitment Rules for the following post in CIHMs are attached:

- i) Head of Department
 - ii) Senior Lecturer –cum-Senior Instructor
 - iii) Lecturer-cum Instructor
 - iv) Assistant Lecturer-cum Assistant Instructor
 - v) Administrative-cum-Accounts Officer
2. The Revised Recruitment Rules shall come into force with immediate effect.
 3. The Revised Recruitment Rules may be notified immediately.
 4. The Revised Recruitment Rules have the approval of the Hon'ble Minister, Tourism.


(Subrata Halder)

Under Secretary to the Government of India

Encl: As above

To

1. The Director (A&F),
National Council for Hotel Management and Catering Technology,
Noida Uttar Pradesh.
2. All the Principals/Principal i/c of all Central IHMs.

Copy to:

1. PS to Hon'ble Minister, Tourism
2. PS to Secretary (Tourism)
3. PS to DG (T)
4. PS to EA (T)
5. DDG (HRD)
6. Chairpersons of All Central IHMs
7. Shri Hakim Singh, Technical Director, NIC with request to upload the Revised RRs on the Ministry of Tourism website.

F.No.1(11)/RR/2000-HRD
Government of India
Ministry of Tourism

Recruitment Rules for the various faculty posts and Administrative-cum-Accounts Officer of Central IHMs

ANNEXURE I

| S.NO | ITEM | PROVISION |
|------|--|---|
| 1 | Name of the Post | Head of Department |
| 2 | Scale of Pay | Pay Level 11 (as per 7th CPC) Rs.67700 – 208700 |
| 3 | Method of recruitment | Promotion failing which by Direct Recruitment/ Short Term Contract |
| 4 | Whether post is Selection/Non-Selection | Selection |
| 5 | Age limit for Direct Recruits | Not exceeding 50 years. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates or as specified for any category by Government of India from time to time. |
| 6 | Educational and other qualifications for Direct Recruits | <u>Educational Qualifications:</u> Post Graduate in Hospitality / Tourism or MBA from a recognized University/ Institute. And (+) Full Time Degree / Full time three years Diploma in Hotel Administration / Hospitality Management / Hotel Management/ Hospitality Administration/ Culinary Arts/Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from : |

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| | | <p>(i) NCHMCT OR NCHMCT affiliated institute. OR (ii) An institute approved by AICTE. OR (iii) An institute approved by the State Board of Technical Education. OR (iv) An Institute affiliated to University duly recognized by UGC. OR (v) Central/State/Deemed to be University recognized by UGC. OR (vi) Equivalent degree / diploma of foreign university/ institution recognized by AIU.</p> <p>Desirable Qualification : (i) PhD degree (ii) Research papers publication in reputed journals</p> <p>Experience:</p> <p>Atleast 15 years of experience in teaching and / or hotel industry including minimum 5 years of regular service after appointment in the grade of Senior Lecturer or equivalent in an Institute affiliated to National Council for Hotel Management & Catering Technology / AICTE/ State Board of Technical Education / Recognised University.</p> <p style="text-align: center;">OR</p> <p>Atleast 15 years total experience (Teaching and Industry together) including Hotel industry experience minimum 5 years in Managerial capacity (One level below GM Level) in 3 star / Heritage or above category approved hotel, with 3 years experience in Teaching/ Training.</p> |
| 7 | Whether age and educational qualifications prescribed for Direct Recruits will apply in the case of promotion | No |
| 8 | Eligibility for promotion | At least 5 years of service in the grade of Senior Lecturer rendered after appointment thereto on regular basis. |
| 9 | Appointing Authority | Board of Governors |
| 10 | Method of Selection | For Promotion – DPC For Direct Recruitment / Short Term Contract– Personal Interview |

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ANNEXURE II

| S.NO | ITEM | PROVISION |
|------|--|---|
| 1 | Name of the Post | Senior Lecturer |
| 2 | Scale of Pay | Pay level 10 (As per 7th CPC) Rs. 56100 – 177500 |
| 3 | Method of recruitment | Promotion failing which by Direct recruitment/ Short Term Contract |
| 4 | Whether post is Selection/Non-Selection | Selection |
| 5 | Age limit for Direct Recruits | Not exceeding 45 years. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates or as specified for any category by Government of India from time to time. |
| 6 | Educational and other qualifications for Direct Recruits | <u>Educational Qualifications:</u> Post Graduate in Hospitality / Tourism or MBA from a recognized University/ Institute. And (+) Full Time Degree / Full time three years Diploma in Hotel Administration / Hospitality Management / Hotel Management/ Hospitality Administration/ Culinary Arts/Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from : (i) NCHMCT OR NCHMCT affiliated institute. OR (ii) An institute approved by AICTE. OR (iii) An institute approved by the State Board of Technical Education. OR (iv) An Institute affiliated to University duly recognized by UGC. OR |

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| | | <p>(v) Central/State/Deemed to be University recognized by UGC. OR (vi) Equivalent degree / Diploma of foreign university/ institution recognized by AIU.</p> <p>Desirable Qualification : (i) PhD degree (ii) Research papers publication in reputed journals</p> <p>Experience:</p> <p>At least 10 years of experience in teaching and hotel industry together including minimum 3 years teaching experience as Lecturer or equivalent in an Institute affiliated to National Council for Hotel Management & Catering Technology /AICTE/ State Board of Technical Education / Recognised University.</p> <p style="text-align: center;">OR</p> <p>Atleast 10 years total experience (Teaching and Industry together) including Hotel industry experience of minimum 3 years in Supervisory capacity in 3 star / Heritage or above category approved hotel, with 3 years experience in Teaching/ Training.</p> |
| 7 | Whether age and educational qualifications prescribed for Direct Recruits will apply in the case of promotion | No |
| 8 | Eligibility for promotion | At least 3 years of service in the grade of Lecturer rendered after appointment thereto on a regular basis. |
| 9 | Appointing Authority | Board of Governors |
| 10 | Method of Selection | For Promotion – DPC For Direct Recruitment / Short Term Contract – Personal Interview |

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| S.NO | ITEM | PROVISION |
|------|--|---|
| 1 | Name of the Post | Lecturer |
| 2 | Scale of Pay | Pay level 7 (As per 7th CPC) Rs. 44900 – 142400 |
| 3 | Method of recruitment | By Promotion and Direct Recruitment/Short Term Contract in the ratio 3:1. |
| 4 | Whether post is Selection/Non-Selection | Selection |
| 5 | Age limit for Direct Recruits | Not exceeding 40 years. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates or as specified for any category by Government of India from time to time |
| 6 | Educational and other qualifications for Direct Recruits | <p>Post Graduate in Hospitality / Tourism or MBA from a recognized University/ Institute.</p> <p style="text-align: center;">And (+)</p> <p>Full Time Degree / Full time three years Diploma in Hotel Administration / Hospitality Management / Hotel Management/ Hospitality Administration/ Culinary Arts/Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from :</p> <p>(i) NCHMCT OR NCHMCT affiliated institute. OR (ii) An institute approved by AICTE. OR (iii) An institute approved by the State Board of Technical Education. OR (iv) An Institute affiliated to University duly recognized by UGC. OR (v) Central/State/Deemed to be University recognized by UGC. OR (vi) Equivalent degree / diploma of foreign university/ institution recognized by AIU.</p> |



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| | | <p><u>Desirable Qualification</u> : PhD degree</p> <p>AND</p> <p><u>Essential Experience:</u> At least 5 (five) years teaching experience in the grade of Assistant Lecturer or equivalent (at UG level program) from an institute affiliated to National Council for Hotel Management & Catering Technology / AICTE/ State Board of Technical Education / Recognized University.</p> <p style="text-align: center;">OR</p> At least 7 years total experience (Teaching and Industry together) including 3 years experience in Teaching/ Training of a 3 star / Heritage or above category approved hotel, |
| 7 | Whether age and educational qualifications prescribed for Direct Recruits will apply in the case of promotion | No |
| 8 | Eligibility for promotion | At least 5 years of service in the grade of Assistant Lecturer-cum-Assistant Instructor rendered after appointment thereto on a regular basis. |
| 9 | Appointing Authority | Board of Governors |
| 10 | Method of Selection | For Promotion – DPC For Direct Recruitment / Short Term Contract – Skill Test & Written Test |



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ANNEXURE-IV

| S.NO | ITEM | PROVISION |
|------|--|--|
| 1 | Name of the Post | Assistant Lecturer |
| 2 | Scale of Pay | Pay Level 6 (As per 7th CPC) Rs. 35400 – 112400 |
| 3 | Method of recruitment | Direct Recruitment |
| 4 | Whether post is Selection/Non-Selection | Not applicable |
| 5 | Age limit for Direct Recruits | Not exceeding 35years. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates or as specified for any category by Government of India from time to time |
| 6 | Educational and other qualifications for Direct Recruits | Educational Qualifications; <u>Category A :</u> Post Graduate in Hospitality / Tourism or MBA from a recognized University/ Institute. And (+) Full Time Degree / Full time three years Diploma in Hotel Administration / Hospitality Management / Hotel Management/ Hospitality Administration/ Culinary Arts/Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from : (i) NCHMCT OR NCHMCT affiliated institute. OR (ii) An institute approved by AICTE. OR |

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| | | <p>(iii) An institute approved by the State Board of Technical Education. OR (iv) An Institute affiliated to University duly recognized by UGC. OR (v) Central/State/Deemed to be University recognized by UGC. OR (vi) Equivalent degree / diploma of foreign university/ institution recognized by AIU.</p> <p><u>Desirable Qualification :</u> 1. PhD degree. 2. Six months working experience in a 3 star or above category hotel.</p> <p><u>Mandatory qualification :</u> Candidate should have qualified NHTET with prescribed percentage, conducted by NCHMCT.</p> <p style="text-align: center;"><u>Category B :</u></p> <p>Full time Bachelor's Degree in Hospitality / Hotel Administration / Hotel Management/ Culinary Art from a recognized University/ Institute securing not less than 55% marks in aggregate and at least 2 years of hospitality industry experience and also should have qualified NHTET with prescribed percentage, conducted by NCHMCT.</p> <p><u>Common clauses for Category A & B</u></p> <p>1. The period of service rendered as a teacher at UG and above level of Hospitality on contract basis (full time) shall be reckoned as valid experience for above purpose</p> <p>2. Those having Ph.D degree in Hospitality related subjects from a recognised University / Institute after above prescribed qualification, need not to qualify NHTET</p> |
| 7 | Appointing Authority | Board of Governors |
| 8 | Method of Selection | Skill Test & Written Test |



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ANNEXURE-V

| S.NO | ITEM | PROVISION |
|------|--|---|
| 1 | Name of the Post | Administrative-cum-Accounts Officer |
| 2 | Scale of Pay | Pay level 10 (As per 7th CPC) Rs. 56100 – 177500 |
| 3 | Method of recruitment | 1. Promotion from Office Superintendent/Accountant/ Accountant-cum-Office Superintendent with 8 years regular service in the grade. OR 2. By Deputation of Officers holding analogous posts under Central Government/ National Council for Hotel Management & Catering Technology / officers from any other Central / State Institute of Hotel Management / Food Craft Institute / other autonomous bodies and PSUs, OR 3. Direct Recruitment/ Short Term Contract. |
| 4 | Whether post is Selection/Non-Selection | Selection |
| 5 | Age limit for Direct Recruits | Not exceeding 50 years. Upper age limit is relaxable upto 5 years in case of SC, ST and departmental candidates or as specified for any category by Government of India from time to time |
| 6 | Educational and other qualifications for Direct Recruits | Educational Qualifications: Bachelor of Commerce degree / BBA from a recognised University securing not less than 50% marks in aggregate. |

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| | | Experience: At least 8 years of service in administration and accounts and Office Documentation in any Central/State Government Institute of Hotel Management or Food Craft Institute or Public Sector Undertaking or Autonomous Body in the Grade Pay of Rs.4200/- or equivalent / above. Computer competency is essential. |
| 7 | Whether age and educational qualifications prescribed for Direct Recruits will apply in the case of promotion | Age: No Educational qualifications: No |
| 8 | Appointing Authority | Board of Governors |
| 9 | Method of selection | For Promotion : DPC In case of Deputation/ Direct Recruitment/ Short Term Contract method of selection : Personal Interview or Written Test + Personal Interview. |



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